

HOTEL RESERVATION FORM



Hotel reservations in Punta Arenas are not included in any ALE experiences or packages. All hotel charges must be paid by you, your travel agent, or your guide company. **ALE shall not, under any circumstances, be liable for any hotel expenses incurred, even in the event of a weather delay.**

When choosing a hotel, please consult our recommended **Hotel List** and the **Punta Arenas Map** which shows the proximity of each hotel to ALE's office. If you select an accommodation that is not on our list, please ensure it is still within the black boundary box identified on Page 1 of the map. If you elect to stay outside of this area, or in an Airbnb, you may be required to organize your own transportation to a point within this serviceable area in order to drop-off your checked luggage and to catch ALE's airport shuttles for the Antarctic flights.

PRE-ANTARCTICA

OPTION 1: I would like ALE to make these reservations on my behalf.

Name on Card: _____

Credit Card Number: _____

Expiration Date: _____

OPTION 2: These reservations have already been made.

I contacted the hotel directly and made the reservations.

I made these reservations online: (Please note, ALE cannot make changes to online hotel reservations.)

Website Used: _____

Another person made these reservations for me (travel agent, guide company, personal assistant, etc.):

Name: _____ Relationship: _____

Email: _____ Phone: _____

Reservation Details

Hotel Name:	
Hotel Address: (if not on ALE's Hotel List):	
Name on Reservation:	
Number of Rooms:	
Type of Room(s) (single, double, suite, etc.):	
If requesting a double, do you want two beds or one bed?	
People Staying in Each Room:	
Check-In Date:	
Check-Out Date:	
Confirmation Number:	

POST-ANTARCTICA

We strongly recommend making hotel reservations in advance for at least 2 post-trip hotel nights. While flight delays do occur, it is the busy season in Punta Arenas and hotels are often booked to capacity. Making post-trip reservations in advance is the only way to guarantee space in a specific hotel upon your return from Antarctica.

OPTION 1: I would like ALE to make these reservations on my behalf.

Name on Card: _____

Credit Card Number: _____

Expiration Date: _____

OPTION 2: These reservations have already been made.

I contacted the hotel directly and made the reservations.

I made these reservations online: (Please note, ALE cannot make changes to online hotel reservations.)

Website Used: _____

Another person made these reservations for me (travel agent, guide company, personal assistant, etc.):

Name: _____ Relationship: _____

Email: _____ Phone: _____

Reservation Details

Hotel Name:	
Hotel Address: (if not on ALE's Hotel List):	
Name on Reservation:	
Number of Rooms:	
Type of Room(s) (single, double, suite, etc.):	
If requesting a double, do you want two beds or one bed?	
People Staying in Each Room:	
Check-In Date:	
Check-Out Date:	
Confirmation Number:	

WEATHER DELAY

ALE is required to ensure all guests have accommodation for the night of their return flight from Antarctica. Given the potential for weather delays and the reality that flight decisions can happen at any time, it is most efficient to authorize ALE to make changes to your post-Antarctica hotel reservation on your behalf. While we cannot guarantee we'll be able to keep you in the same hotel if they are at capacity, we will do our best to ensure you stay in the same or equivalent hotel. **Please be aware that if a reservation is canceled due to a weather delay, you may be charged for unused hotel nights depending on the hotel's cancellation policy.**

OPTION 1: I give ALE permission to alter my existing hotel reservations or make new reservations on my behalf. I agree to pay for this reservation even if I choose not to use the room, or if weather prevents me from using the reservation.

Name on Card: _____

Credit Card Number: _____

Expiration Date: _____

Signature: _____

Check-In Asap: ALE will reserve 2 nights. I want ALE to book the night of my return from Antarctica so I can check-in as soon as I arrive. I am willing to pay for a full night's rate, even though I may not check-in until after midnight on the first night.

Check-In at 3pm: ALE will reserve 1 night. I am willing to wait until 3pm to check-in, even if I return from Antarctica in the early morning.

OPTION 2: A person outside of Antarctica will make hotel reservations for me in the event of a delay.

Name: _____ Relationship: _____

Email: _____ Phone: _____

If someone other than ALE will be responsible for changing your hotel reservations in the event of a delay, we will need a 24-hour contact email for that person. Please make sure they communicate directly with ALE's Guest Services Manager (guests.punta@antarctic-logistics.com) for the latest Ilyushin flight status.